



thrivalASKA

**Subject:** Job Announcement

**Job Title:** **Assistant Teacher (Duration – ¾ year classroom)**

**To:** All Employees

**From:** Human Resource Department

**Location:** 1949 Gillam way, Fairbanks, Alaska

**Open Date:** 3/4/21

**Start Date:** Immediately

**Hours/Days:** Permanent/Fulltime position, 40 hrs per week  
42 weeks a year, non-exempt from overtime,  
Eligible for all employer sponsored benefits

**Salary:** DOEE – Range \$14.89 - \$18.56 hr.

**Overview of Position:**

To assist the teacher and cooperate in a supportive role carrying out developmentally appropriate activities, to promote the health, nutrition and education of the children and to attend to their safety and welfare. To provide a successful, safe and supervised educational setting for children while they are in the Head Start environment (classroom, outdoor play area, and field trips). To promote the social, emotional, physical, and cognitive development of Head Start children. Encourage parent involvement in all aspects of the program..

**Skills & Education Required:**

**EDUCATION & EXPERIENCE**

1. Educational coursework in Early Childhood Education/Development typically achieved via progress towards an Associate Degree in ECE or CDA.
2. Demonstrated classroom ability, typically 1 year, full-time 3-5 yr old classroom experience or equivalent.

**SKILLS & ABILITIES**

1. Strong written, oral, and interpersonal skills.
2. Possess the following abilities – adaptability, sound judgment, initiative, teamwork, follow up and information monitoring
3. Support child and family development goals.
4. Encourage experimentation, exploration, problem solving, cooperation, socialization, and choice making; ask open-ended questions and listen respectfully to the answers.
5. Utilize lesson plans which reflect mandated elements, parental and cultural influences, and promote the social, emotional, physical, and cognitive development of Head Start children.

**Closing Date:**

Open until filled.

Position is being advertised corporate wide.

Submit applications to Lisa McDaniel:

Email: [lmcdaniel@thrivalaska.com](mailto:lmcdaniel@thrivalaska.com)

FAX: 907-479-9035

Mailed or in person at: 1949 Gillam Way, Suite 209 Fairbanks, AK 99701